

Style Sheet

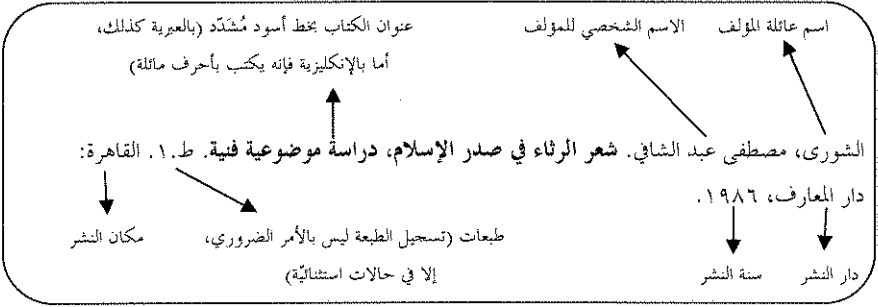
The following is a general guideline for authors submitting manuscripts to *al-Karmil – Studies in Arabic Language and Literature*.

1. The article should be submitted as a Microsoft Word document. Please attach special fonts if used.
2. Authors should write using 1.5 spaces between the lines.
3. For words in Arabic, authors should use the "Traditional Arabic" font, size 14 in the text and size 12 in footnotes. For words in European languages, the "Times New Roman" font, size 12 in text and size 10 in footnotes should be used.
4. Transliteration: The author is free to use any system s/he likes, but it is preferable to use the following system:

ʾ	ء
th	ث
j	ج
ḥ	ح
kh	خ
dh	ذ
z	ز
sh	ش
ṣ	ص
ḍ	ض
ṭ	ط
ẓ	ظ
ʿ	ع
gh	غ
q	ق

5. Authors are asked to attach, at the end of the manuscript, a list of the References used in the article. The list should be arranged alphabetically without considering the "al-". The list of References should be written according to the following guidelines:

A. Citing a book

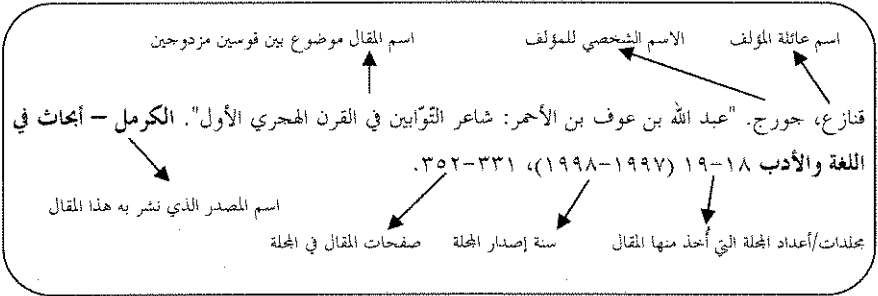


Al-Shūrā, Muṣṭafā °Abd al-Shāfī. *Shi°r al-Rithā° fī Ṣadr al-Islām, Dirāsa Mawḍū°iyya Fanniyya*. 1st ed. Cairo: Dār al-Ma°ārif, 1986.

B. Citing a book that has an editor, interpreter, or translator

Al-Jumāhī, Muḥammad Ibn Sallām. *Ṭabaqāt al-Shu°arā°*. Ed. Muḥammad Suwayd. 1st ed. Beirut: Dār Iḥyā° al-°Ulūm, 1998.

C. Citing an Article from a journal



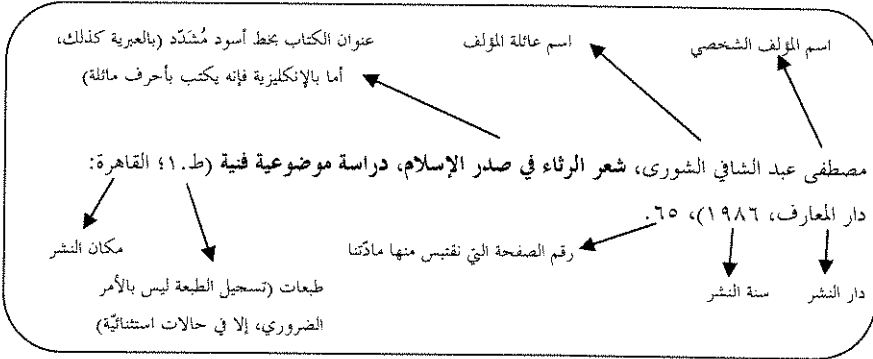
Qanāzi°, George. "°Abdallāh b. °Awf b. al-Aḥmar: Shā°ir al-Tawwābīn fī l-Qarn al-Hijrī al-Awwal". *Al-Karmil—Studies in Arabic Language and Literature* 18-19 (1997-1998), 331-352.

D. Citing an Article from a book

Hell, Joseph. "Der Islam und die Hudailitendichtungen". In: Theodor Menzel (ed.). *Festschrift Georg Jacob zum Siebzigsten Geburtstag*. Leipzig: Otto Harrassowitz, 1932. Pp. 80-93.

6. Footnotes should be written as follows:

A. Citing a book for the first time in the footnotes



Muṣṭafā ° Abd al-Shāfī al-Shūrā, *Shi°r al-Rithā° fī Ṣadr al-Islām, Dirāsa Mawḏū°iyya Fanniyya* (1st ed; Cairo: Dār al-Ma°ārif, 1986), 65.

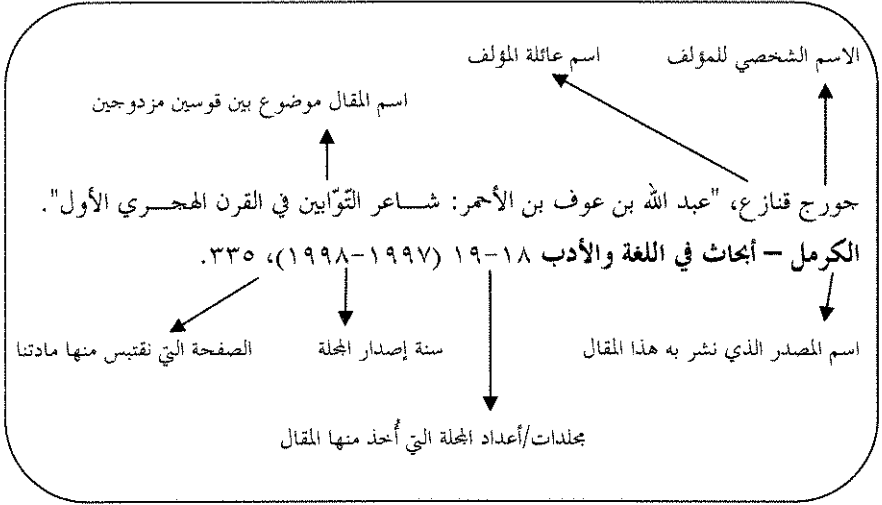
B. Citing a book for the second and subsequent times in the footnotes

Items should be abbreviated in the footnotes when they are mentioned for the second and subsequent times. For example:

al-Shūrā, *Shi°r al-Rithā°*, 67.

Or: al-Shūrā, *al-Rithā°*, 67.

C. Citing an article from a journal for the first time in the footnotes



George Qanāzi^٢, "°Abdallāh b. °Awf b. al-Aḥmar: Shā'ir al-Tawwābīn fi l-Qarn al-Hijrī al-Awwal", *Al-Karmil—Studies in Arabic Language and Literature* 18-19 (1997-1998), 335.

D. Citing an article from a book for the first time in the footnotes

Joseph Hell, "Der Islam und die Hudāilitendichtungen", in: Theodor Menzel (ed.), *Festschrift Georg Jacob zum Siebzigsten Geburtstag* (Leipzig: Otto Harrassowitz, (1932), 85.

E. Citing an article for the second and subsequent times in the footnotes

Items should be abbreviated in the footnotes when they are mentioned for the second time. For example:

Qanāzi^٢, "°Abdallāh", 337.

Or: Qanāzi^٢, "Shā'ir al-Tawwābīn", 337.